

STUDENTS

SUBJECT: Student Failure Notification

The governing board of each school district shall prescribe regulations requiring the evaluation of each pupil's achievement for each marking period and requiring a conference with, or a written report to, the parent or guardian of each pupil whenever it becomes evident to the teacher that the pupil is in danger of failing a course. The refusal of the parent or guardian to attend the conference, or to respond to the written report, shall not preclude failing the pupil at the end of the grading period. California Education code 49067(a).

Teachers shall monitor student progress and achievement continuously throughout the school grading period. When it becomes evident that a pupil is at risk of not meeting minimum grade level standards or in danger of earning a failing grade at the end of any grading period the parent or guardian of the pupil shall be notified.

Such notification may be in person, by phone or by letter. The parent or guardian shall be invited to the school to discuss the pupil's school work, reasons for possible failure and action to be taken to improve the pupil's performance.

Failure of the parent to attend a conference shall not preclude the awarding of a failing mark or standards mark of 1 at the end of the grading period.

The principal of each school shall be responsible for establishing procedures to meet the requirements of this policy and for recording each such notification to parents.